

Faculty Senate Steering Committee Meeting
Tuesday, December 12, 2023 – 1:00 PM
Conference Room 3B Conwell Hall

Meeting Minutes

Present: Shohreh Amini (President, CST), Mike Bognanno (Vice President, CLA), Rick Ridall (Secretary, STHM), Rafael Porrata-Doria (Past-Pres., Law), Quaiser Abdullah (KMC), Fauzia Ahmad via zoom (COE), Cheri Carter (SSW), Jason Gallagher (Pharm), Dale Haines (LKSM), Robin Kolodny (CLA), Di Liu via zoom (CEHD), Matthew Miller (TFMA), Sharyn O'Mara (TYL), Michael Schirmer (FSBM), Jeffrey Solow (BCMD) Ryan Tierney (CPH),

Absent: Nicholas Bizzaro (KSoD), Barry McCarthy (Law), Stan McDonald (Fac. Herald), Shinya Watanabe (TUJ)

Admin: Cheryl Mack

1. Call to Order: 1:35PM (following a great holiday lunch and social time!)
2. President's Report: Shohreh Amini
 - a. President's search update; concerns over confidentiality from the board
 - b. Three colleagues in CLA, Chemistry, Engineering on intellectual properties requesting getting a team together on this topic to review and follow up from the provost Office; Subcommittee working on letter back to review and get input (Quaiser raised)
 - c. Response to the letter addressing faculty Governance concern that was sent on August 23rd. The Faculty Herald will post the letter and our response
 - d. Looking at ways to get more people in person to attend the Faculty Senate meetings; zoom options, different motivators, etc. what do we do to this; cutting off zoom is likely not an option, we don't want to alienate people rather incite them to come; looking at best options for meeting schedule for FSSC (and other faculty senate meetings) – survey to go out to look at preferences and format
3. Vice President's Report: Mike Bognanno: Candidates for committees
 - a. Vacancy list attached (ask Cheryl to provide).
 - b. Motion made for vote in Lauren Gabrielle Johnson (CPH) for the Faculty of Color Committee and Wayne W. Williams (FSBM) for the Faculty of Color Committee, both unanimously approved
4. Old Business: N/A

5. New Business:

- a. Mike Bognanno - suggestion of link on website for anonymous submission of topics for review/discussion (Cheryl monitors website); working on the best way to manage this to get information and summary most effectively i.e., export data to a spread sheet so we can all see this
- b. Working on monthly and semesterly recap of what we are doing, primary areas of focus; this can be used for faculty for collegial assembly use for each member of the FSSC.
- c. Faculty Handbook committee – secretary is automatically on that committee; we should ask the provost office what the status of this is, if not going to revise the handbook, then we should shut down the committee
- d. Request to have more time each meeting for discussion and focus on FSSC business; our first meeting is on January 23rd via zoom for the FSSC members only; suggestion of meetings for the spring with guests (will post once the schedule is confirmed); one of the meetings should be with the Provost. Dean term limits should be a topic of discussion
- e. Michael Schirmer – Update on scheduling grid change going with a T&R and M&W schedule – request for an update on the status
- f. Sharyn O'Mara - Request to have Dan Berman and Jennifer Wood join a meeting next semester for an update on the process of reforming Gen Ed courses

6. Approval of minutes: November 14th minutes approved: 2:49PM

7. Adjournment 2:50PM

*Respectfully submitted by Rick Ridall

Next Meeting:

FSSC, Tuesday, January 23, 2024 – 6:00 PM Via Zoom